

**SYNOD OF THE MID-ATLANTIC  
JUBILEE FUND MEETING  
MINUTES  
Monday, November 27, 2017- 10:00 AM**

**CALL TO ORDER:**

Moderator Julius Jackson called the meeting to order at 10 a.m. and opened with prayer by Rev. Lawrence Willis.

**APPOINTMENT OF RECORDER:**

Sarah McHenry was appointed as recorder for this meeting.

**ATTENDANCE:**

The following individuals were on the line for the conference call:

Julius Jackson(Moderator),	Lawrence Willis	Dorothy Descieux
Karen Thatcher	Richard Haney	Ron Duval
Frances Turner	Margaret Washnitzer	Sarah McHenry

**QUORUM:**

A quorum was established for the meeting.

**APPROVAL OF DOCKET:**

The docket was approved as presented.

**MINUTES:**

The August 14, 2017 Minutes were approved as presented.

**BUSINESS:**

A Powerpoint Orientation on the Synod of the Mid-Atlantic was presented by Executive and Stated Clerk of the Mid-Atlantic Synod Rev. Warren Lesane, Jr. Some questions discussed emanating from the presentation concerned:

- Synod's use of Jubilee Fund monies
- Percentage of monies taken from Jubilee Fund by Synod
- Obtaining original copies of trust agreement of the Jubilee Fund
- Status of the Synod budget

It was recommended that the grant application from Northeastern Presbyterian Church, Washington, DC be resubmitted based on 2018 Jubilee Fund guidelines.

The new deadline for Jubilee Fund grant applications will be February 1, 2018. Applicants may anticipate the same amount of funds available as last year.

It is important that churches receive information about the Jubilee Fund with the onus of this responsibility on Jubilee Fund committee members.

**REPORTS:**

Liaisons will be contacted to report on their grantees at the next meeting.

**ADJOURNMENT**

A motion was made to adjourn the meeting. The meeting adjourned at 11:34 am with the Closing Prayer offered by Rev. Lawrence Willis. The next meeting is February 26, 2018.

Respectfully submitted, Sarah McHenry