

## **SYNOD OF THE MID-ATLANTIC PERMANENT COMMITTEE CONTACTS AND INFORMATION**

(All expenses of committees and their members are paid by the Synod thru per capita)

### **Synod Permanent Judicial Commission (SPJC)**

**Moderator:**

Ruling Elder Carol Haas, haasck@gmail.com.

**Purpose:**

The Commission has the duties and powers specified in the *Book of Order* and by the *Synod Standing Rules and Procedures*. The SPJC considers and rules on all judicial cases referred to it by the Synod's constituent presbyteries.

**Job Description:** In accepting membership on the SPJC, one agrees to

- Keep confidential all matters before the SPJC, which can be discussed only with other members and the Synod Stated Clerk.
- Become very familiar with the “Rules of Discipline” in the Book of Order – noting especially the distinction between Remedial and Disciplinary cases.
- Study carefully (and maintain at hand) all materials sent members concerning SPJC matters.
- Be available for conference calls, which may include parties to a case.
- Be available for trials – usually in Richmond for a full day.
- Advise the SPJC officers – moderator and clerk – in the performance of their special duties for the Commission (detailed in the Book of Order).

**Term:**

Six years (unless you are filling the unexpired portion of someone else's term). After six years, you are ineligible for re-appointment for four years.

**Service after expiration of term:**

Serve as SPJC member after expiration of term if called upon under the provisions of D-5.0206 to have a quorum.

**Meetings:** Upon the call of the moderator.

### **Committee on Nominations**

#### **Co-Chairs:**

Ruling Elder George Wilson, mrghwilsonjr@gmail.com;  
Rev. Rachel Crumley, tuscapastor@comcast.net

#### **Purpose:**

The Nominating Committee has the responsibilities given by the *Book of Order* and the *Synod Standing Rules and Procedures*. The committee shall submit to Synod Assembly nominations of qualified persons to serve in all elected offices of Synod, including the Moderator and Vice-Moderator (except Synod staff, Stated Clerk, and Nominating Committee); in all elected positions of various Synod-related institutions and agencies where election by Synod Assembly is prescribed; and as elected representatives of Synod Assembly on the boards and agencies of the General Assembly and representatives to ecumenical bodies.

#### **Job Description:**

Attend meetings. Consult with committee by email. Participate in email votes as necessary. Serve as liaison to your presbytery for potential names.

**Term:** Three years (unless filling an unexpired term).

#### **Meetings:**

Twice per year by conference call (January and July). Occasionally face-to-face in Richmond, (July) 10:00am.

### **Committee on Representation**

#### **Co-Chairs:**

Ruling Elder, Steve Mabie, Smabie137@gmail.com  
Teaching Elder, Kaye Barrow-Ziglar, Kayeziglar@gmail.com

#### **Purpose:**

The duties and powers of the Committee on Representation shall be as defined by the *Book of Order* and the *Synod Standing Rules and Procedures* with a continuing advocacy role for racial ethnic members, women, different age groups, and persons who are physically challenged. All Committee on Representation members are responsible for reporting in written form to their respective presbyteries the work of the Synod in this respect. This committee also monitors the work of its fourteen constituent presbyteries in this ministry.

#### **Job Description:**

Attend meetings. Consult with committee by email. Participate in email consultations as necessary. Serve as liaison to your presbytery for representation issues.

**Term:** Three years (unless filling an unexpired term)

**Meetings:** Once per year face-to-face: July, Richmond VA. Possibly once per year by conference call.

## **Jubilee Fund Committee**

### **Chair:**

Rev. Harold Bennett, Halnupe2u@verizon.net

### **Purpose:**

The Jubilee Fund is a Synod designated fund that was created in 1982 as a gift from the sale of the Jubilee Health Center in Henderson, North Carolina. The income from the principal is to be used for mission projects in the areas of African-American clergy recruitment; African-American Christian Education; African-American congregational leadership and development; African-American youth ministry. The programmatic use of this fund must benefit African-American congregations of the Presbyterian Church (USA) and its constituent communities within the geographical bounds of the Synod of the Mid-Atlantic.

### **Job Description:**

Attend meetings. Consult with committee by email. Serve as liaison to grant recipients in your presbytery. Conduct site visits for potential new recipients of grants.

**Term:** Three years (unless filling an unexpired term).

**Meetings:** Upon the call of the Moderator.