

**SYNOD OF THE MID-ATLANTIC
JUBILEE FUND COMMITTEE MEETING
ZOOM CONFERENCE MEETING
Monday, September 30, 2019 10 a.m.
Minutes**

CALL TO ORDER/OPENING PRAYER: Moderator Rev. Dr. Harold (Hal) Bennett, II

ATTENDANCE: The following were present for the meeting: Rev. Harold Bennett, Charles Grant, Sarah McHenry, Rourke Moore, Veronica Thomas

DECLARATION OF QUORUM: A quorum was established for the meeting.

APPOINTMENT OF RECORDER: Sarah McHenry was appointed as recorder.

APPROVAL OF DOCKET: The docket was approved as presented.

MINUTES: The minutes of the February 11, 2019 Jubilee Fund Committee were approved.

BUSINESS:

Old Business

There was no old business.

New Business

- Two applications were eligible for review by the committee:
 - Dulatown Food Pantry—True Identification Check In
 - Davie Street Youth Development Leadership

The committee voted to approve the two applications. Dulatown Food Pantry to receive \$5,000.00 and Davie Street Youth Development to receive \$3,000.00.

- The committee agreed to hold the application that did not meet the September 23, 2019 deadline for review at the February 1, 2020 meeting. That application is from Community Presbyterian Church, New Castle, Delaware.
- Grace Enrichment Program application from Calvary Presbyterian Church was incomplete. Committee member Sarah McHenry will contact Calvary concerning their application.
- The committee voted to approve moving Jubilee Fund application deadline dates to February 1st and August 1st to correspond with all other Synod Committee deadlines.

ADJOURNMENT

The meeting adjourned with the closing prayer by Rev. Rourke Moore.

NEXT MEETING DATE: The next meeting will be a Zoom Meeting on February 3, 2020.

Respectfully submitted,
Sarah McHenry

**SYNOD OF MID-ATLANTIC
JUBILEE FUND COMMITTEE MEETING
ZOOM CONFERENCE-CALL MEETING
Monday, February 03, 2020
10 AM – 11:30 AM**

Call to Order/Opening Prayer: Moderator Rev. Dr. Harold (Hal) Bennett II

ATTENDANCE:

Rev. Harold Bennett, Charles Grant, Rourke Moore, Veronica Thomas, CHUNG-min McBride, Margaret Washnitzer, Laqreshia Bates-Harley

DECLARATION OF QUORM:

A quorum was established for the meeting.

APPOINTMENT OF RECORDER:

Moderator recorded the minutes – no volunteers

APPROVAL OF DOCKET:

The docket was approved as presented and the committee was informed that available funds to be awarded this cycle was \$16,130.00.

MINUTES: September 30, 2019 ADOPTED

OLD BUSINESS:

The committee reviewed an older application from “COMMUNITY GROWS”, Community Presbyterian Church, New Castle, Delaware, which was received late in the last business cycle (24 September 2019). The committee unanimously agreed to consider the request for \$5000.00 but stated it would not grant more than the maximum award of \$2500.00 provided Community Grows was able to prove they spent grant funds awarded to them in 2017. Additionally, the committee agreed to consider awarding a supplemental amount of \$2500.00, if there was proof that Community Grows submitted a report detailing how they spent funds awarded in 2017. The SYNOD OF MID-ATLANTIC business office was contacted and advised of committee’s concern regarding grant given in 2017 by Jubilee; if a follow-up report was received by Synod. SYNOD OF MID-ATLANTIC reported that Community Grows did submit a report within ninety days, detailing how the grant funds were spent. Those committee members who were present for the 03 February ZOOM meeting were notified by email with an attached copy of Community Grows’ accounting. Upon committee’s members receipt of the 2017 Community

Grows' report, Charles Grant moved that the committee be awarded the initial \$2500.00 and the supplement of \$2500.00, which was second by Margret Washnitzer. Those committee members present for the initial ZOOM meeting on 03 February 2020, voted to give Community Grows \$2500.00 and awarded them the supplemental additional funds of \$2500.00 dollars. **Total funds granted to Community Grows during this cycle was \$5000.00 dollars.**

NEW BUSINESS:

- New Applications Received: Two applications were eligible for review by the committee:
 - Committee on “Women of Color” SYNOD OF MID-ATLANTIC
 - Media Ministry, Knox Presbyterian Church, Baltimore’ MD
- The committee voted to approve both applications. **The committee awarded Women of Color \$2500.00 and awarded Knox Presbyterian PC, Media Ministry \$2500.00.**
- **Total Grants approved this cycle was \$10,000 dollars.** The committee funds available for distribution was \$16,130.

RECOMMENDATION:

The committee recommended for consideration, at the next Jubilee Committee meeting. that committee adheres to the guidelines set forth for maximum funds to be disbursed any one grantee be \$2500.00 during any cycle; unless ***“In those cases where the Jubilee Committee sees a particular merit, which cannot be replicated in other parts of the Synod, if funds are available, the committee at its discretion could recommend additional funding that exceeds the allotted amount of \$2500.00.*** (Submitted by Margaret Washnitzer). To be discussed at next committee meeting.

Next Meeting Date/Location: To Be Determined (TBD) one month before 01 August 2020 application deadline.

Closing Prayer/Adjournment: The meeting was adjourned with the closing prayer by Rev. Rourke Moore at 11:30 AM.